

## Physical Environment Committee Minutes

**December 2, 2015  
8:15am – 9:30am  
Lincoln Building Third Floor Conference Room**

<b>MEETING CALLED BY</b>	Harvey Sterns
<b>TYPE OF MEETING</b>	University Council Committee Meeting
<b>FACILITATORS</b>	Harvey Sterns – Co-Conveners
<b>NOTES SUBMITTED BY:</b>	Laura Spray

### Members

<b>Name</b>	<b>Constituent Group</b>	<b>Term End Date</b>	
Steve Myers	Administrator	Continuous	Present
Harvey Sterns, Chair	Faculty Senate	2018	Present
Ann Hassenpflug, Vice Chair	Faculty Senate	2018	Present
TBD	Chairs/School Directors		
Pam Bradenstein	CPAC – at large	2017	Absent with notice
Dorothy Gruich	CPAC - at large	2018	Present
Matt Wilson	Deans	Continuous	
Laura Spray	SEAC	2018	present
Shawn Stevens	SEAC – at large	2017	present
Natalie Waksanski	GSG	2016	present
TBD	GSG	2016	
Zach Kisor	USG	2016	Absent with notice
Todd Simmons	USG	2016	Absent with notice

### Agenda topics

#### MINUTE APPROVAL

<b>DISCUSSION</b>	11/11/2015 minutes will be submitted at the January meeting
<b>CONCLUSIONS</b>	

## MEETING ITEMS

### *General Discussion*

1. The Capital Plan

Motion - That the Physical Environment Committee recommends to University Council that they approve the revised, submitted to the Ohio Board of Regents University's Capital Plan. With the recommendation that the university consult with historic experts on the 2018-2020 buildings considered for demolition.

Seconded.

Discussion:

- Steve has and is consulting with historic experts. The university is required to give a 6 year plan. Know that Ohio Board of Regents are only considering and acting on the 2016-2018 items. The Capital Plan will be sent to the December 9<sup>th</sup> university board meeting.
- The Capital plan was due to Ohio Board of Regents - November 16<sup>th</sup>

Motion approved by all in attendance.

2. Harvey cannot attend the December 8<sup>th</sup> meeting. Dorothy and Laura will attend with Steve.

3. Physical Environment Committee Goals

- Last year's goals and annual report were reviewed
- More awareness training is needed not only for freshman but graduate students, transfer students, new employees, temporary employees on campus safety. Personal Safety for Campus Community members will be added as item d under the first goal. Note - that this committee will talk about developing a check list for campus safety.
- adding to the first goal an item e - Develop a mechanism for feedback.
- The second goal. Since the survey of classroom space was conducted. An evaluation now needs to be conducted on the data received. Laura will gather and distribute the information for review.
- Add also to the second goal to – determine action items
- The third goal – Review the stainability of the energy and recycling program
- Motion was made by Laura to accept the above discussion items to this committee's goals. Second by Shawn. All in attendance approved the discussion items.

4. Steve invited all to an asbestos classes being offered. They are December 15<sup>th</sup> 7:30/9:30/1:00

5. Meeting dates. The committee needs to meet monthly. Those in attendance are free 1/27, 2/17 or 2/24 and 3/16. Laura will poll via email the availability of those not present - this afternoon.

Old business:

### **Next Meetings:**

- Tentative January 27, 2016 – 8:15am
- Tentative February 17 or 24, 2016 – 8:15am
- Tentative March 16, 2016 – 8:15am